



Memorandum

Oregon Department of Fish and Wildlife

Date: October 10, 2014
To: Commissioners
From: Debbie Colbert, Deputy Director of Administration
Subject: Financial Report

Financial Report

The Commission Financial Report for the 2013-15 biennium as of August 31, 2014 is provided as an attachment. Department wide, expenditures are within budgeted projections and available revenues. The Department is continuing to implement hiring and spending restrictions to help ensure sufficient cash flow and to meet ending balance projections for this last biennium of the six year fee cycle.

Some portion of these savings will have to be used for unbudgeted costs. For 2013-15, Department of Administrative Services (DAS) introduced a network encryption charge to be assessed to agencies. For ODFW's 2013-15 budget, DAS estimated that these charges would be ~\$5,000/month (for a total of \$120,000 for the biennium). However, since the start of the biennium, ODFW has been billed at \$28,000/month (projected to be \$670,000 for the biennium).

ODFW has been working with DAS to understand and resolve this discrepancy, especially since all ODFW facilities are already encrypted. In July 2014, the DAS Enterprise Technology Services Customer Utility Board (CUB) acknowledged the error in billing rates for this service and adjusted the rate down by 30%. However, the CUB also decided that the overages billed for the first year of the biennium would not be reimbursed or credited to agencies.

With the second year adjustments, DAS encryption charges will total about \$600,000 for the biennium. The \$480,000 difference in budgeted versus actual costs will be covered with savings accrued through spending restrictions and offset by efficiencies this biennium. ODFW is also working with the State Chief Information Officer (CIO) to evaluate all network charges for ODFW facilities and to identify duplicative charges and lower cost alternatives.

This week, ODFW signed a lease with the Department of Environmental Quality (DEQ) for the 10,000 square feet of pre-existing office space that was included in the ODFW

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Salem headquarters building. The lease is for 10 years and is set at DAS uniform rent rates. The lease will provide ODFW with about \$250,000 in revenue for the biennium. This revenue will be set aside as fund to support the long term maintenance of the headquarters building and property. We are looking forward to welcoming DEQ to their new offices in April 2015.

ODFW Financial Report for 2013-15 Biennium
October 10th Commission Meeting
as of August 31, 2014
(in millions)

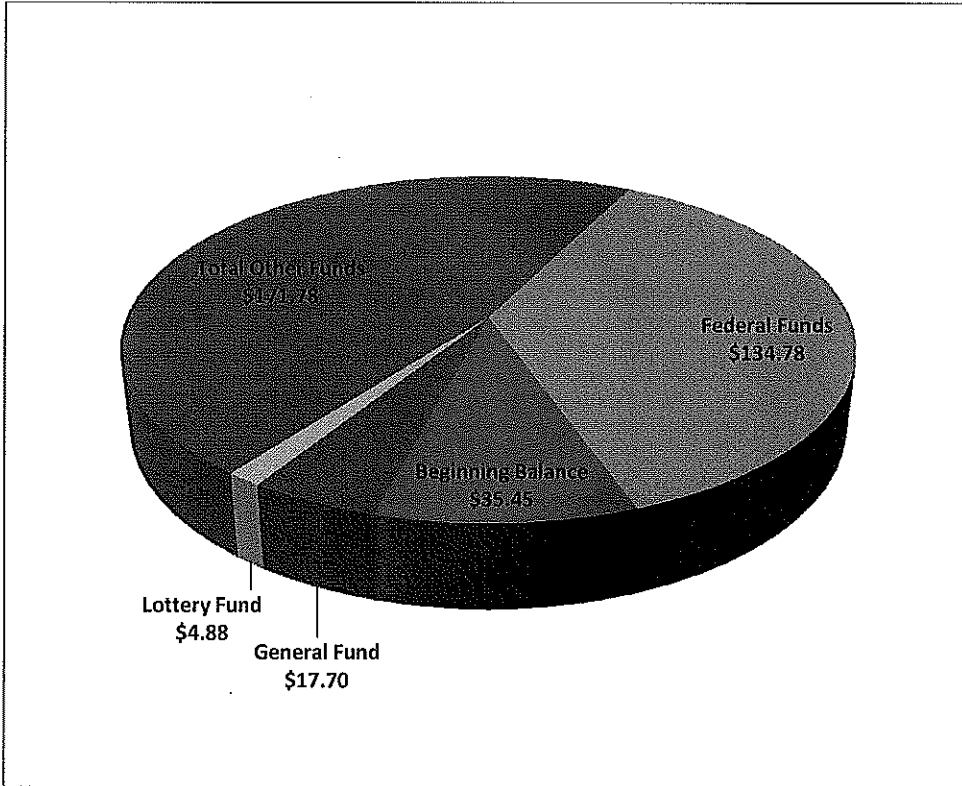
	Legislatively Adopted Budget	Adjustments & E-Boards	Legislatively Approved Budget	Actuals as of 8/31/2014	% of Total Biennium Budget 58%
REVENUE					
Beginning Balance	35.45	-	35.45	39.18	
General Fund	17.16	0.55	17.70	9.50	
Lottery Fund	4.88	-	4.88	2.79	
Other Funds					
Hunter/Angler	101.43	-	101.43	56.69	
Commercial Fisheries Fund	7.92	-	7.92	5.87	
All Other Categories	62.42	-	62.42	29.28	
Total Other Funds	171.78	-	171.78	91.84	
Federal Funds	131.93	2.84	134.78	59.32	
Total Revenue	<u>361.20</u>	<u>3.39</u>	<u>364.59</u>	<u>202.63</u>	56%
EXPENDITURES					
Wildlife					
General Fund	1.05	0.00	1.05	0.40	
Lottery Fund	1.20	0.15	1.35	0.89	
Other Funds	42.37	0.45	42.83	19.22	
Federal Funds	29.90	(0.65)	29.25	13.00	
Total Wildlife Programs	74.52	(0.04)	74.48	33.50	45%
Fish					
General Fund	14.32	0.54	14.86	7.57	
Lottery Fund	3.57	-	3.57	1.96	
Other Funds	68.49	1.42	69.91	34.91	
Federal Funds	98.62	1.73	100.36	51.86	
Total Fish Programs	185.01	3.69	188.70	96.31	51%
Administration					
General Fund	1.29	0.01	1.30	1.29	
Other Funds	40.45	0.70	41.15	19.24	
Federal Funds	2.91	0.04	2.95	1.83	
Total Administration	44.65	0.75	45.40	22.36	49%
State Police					
Other Funds	23.40	-	23.40	12.62	
Total State Police	23.40	-	23.40	12.62	54%
Debt Service					
General Fund	0.35	-	0.35	0.18	
Other Funds	1.84	-	1.84	0.92	
Total Debt Service	2.19	-	2.19	1.10	50%
Capital Improvement					
General Fund	0.14	0.00	0.14	0.07	
Other Funds	4.69	0.55	5.24	1.97	
Federal Funds	0.50	1.72	2.22	0.33	
Total Capital Improvement	5.33	2.27	7.60	2.37	31%
Capital Construction					
Other Funds	1.00	-	1.00	0.10	
Total Capital Construction	1.00	-	1.00	0.10	10%
Agency-wide					
General Fund	17.16	0.55	17.70	9.50	54%
Lottery Fund	4.77	0.15	4.92	2.85	58%
Other Funds	182.25	3.12	185.37	88.97	48%
Federal Funds	131.93	2.84	134.78	67.03	50%
Total Expenditures	<u>336.11</u>	<u>6.67</u>	<u>342.77</u>	<u>168.35</u>	49%
ENDING BALANCE	25.10		21.82	34.28	

Notes: Legislatively Approved Budget reflects adjustments from the February 2014 Legislative Session

Notes

Summary	General Fund	Lottery Fund	Other Funds	Federal Funds	Total Funds
Legislatively Adopted	17.16	4.77	182.25	131.93	336.11
Feb 2014 Salary Pot Distribution: Provides additional funding to agencies to reflect labor contracts adopted after budgets approved by the Legislature	0.47	0.15	3.12	2.84	6.59
Feb 2014 Restoration of a Portion of the 2% GF Holdback: 1/4 of the 2% holdback was restored to agencies	0.07	---	---	---	0.07
February 2014 Technical Adjustments to Shift Limitation to Capital Improvement: Shifted \$542,548 OF and \$1.717,325 FF from Fish and Wildlife appropriations to Capital Improvements appropriation to reflect work planned for this biennium. Since this is a fund shift between appropriations, the net affect on the overall budget is 0.	---	---	---	---	---
Total	17.70	4.92	185.37	134.78	342.77

Oregon Department of Fish and Wildlife
 2013-15 Legislatively Approved Budget - Revenue
 as of August 31, 2014 \$ 364.59



Oregon Department of Fish and Wildlife
 2013-15 Legislatively Approved Budget - Expenditures
 as of August 31, 2014 \$ 342.77

